

**ICEA HOUSING CO-OPERATIVE SOCIETY LTD
P.O BOX 46143-00100 NAIROBI**

PLOT PURCHASE APPLICATION FORM

Requirements

1. Attach a copy of your ID or Passport; three months pay slips and any other supporting document where applicable.
2. Kindly complete the form in CAPITAL LETTERS

A. Personal Information

Full Names (Mr./Mrs./Ms/Miss/Dr./Prof)

name	t Name	idle Name
------	--------	-----------

Address: Physical Address:

ID/PPST No: Mobile No: Tel. No (Office):

Membership No: Payroll No: Work Station:

Position in Employment: Position in Society: Member Society Official

Member's Age: Terms of Employment: Contract Permanent Temporary

Pensionable Email Address:

B. Mode of Payment

a) Cash Payment

b) Loan payment

(Please fill in part C if you want to pay by loan)

C. Loan Application

I.....do hereby apply for a Loan of
Ksh Amount in words.....
..... to be repaid in a period of months.

D. Security

I hereby attach my shares, deposits, savings and any rebates due to me as security for my loan in case of default. I understand that the society may hold any money and property due to me or my dependants from the society and/or use it to offset my loans in case of default.

Note: 1) The society shall not accept any surrender of the property paid more than 50%.

2) The society reserves all the rights of repossessing the property defaulted in 3 consecutive months and no sufficient deposits to recover such default.

E. Declaration

I hereby declare that the above particulars are true to the best of my knowledge and belief that I have read the By-laws and Loan policy and agree to abide by them and any variations thereof by the Society in respect of Section B above. I also authorize for necessary deductions, including interest to be made from my Commission/salary as repayment for this loan. In case of termination of my Contract with employer, I authorize that my terminal Benefits be utilized to offset any outstanding indebtedness. I will be committed to the payment of my plot until the end, in an event of relinquishing the property I will surrender 20% of my contributions as the retention.

Given under my hand this Day of 20.... Signature:

Witnessed By (Unit Leader): Signature:

Date:

F. Official use Only

1. Qualification on savings

(a) Total Shares..... (b) Deposits

2. Payslips appraisal

	Gross	Net
(a) Average for immediate 3 months
(b) Two thirds (2/3) of the average
(c) Total current deductions
(d) Repayment ability

Loans office: **Approved** **Deferred** **Rejected**

Recommended Ksh to be repaid in months at applicable interest rate

Reason for rejection/deferment:

Name: sign: Date:

Management Committee: **Approved** **Deferred** **Rejected**

Amount Approved: Repayment Period:

Reason for rejection/deferment:

Signature: Date: Reference No: